



STANDING TOGETHER AS ONE

56TH IFPTE CONVENTION
LAS VEGAS, NV • 2009

March 26, 2009

TO: ALL IFPTE LOCAL UNIONS
CC: IFPTE EXECUTIVE COUNCIL / IFPTE STAFF
FROM: PAUL SHEARON, SECRETARY-TREASURER
SUBJECT: CONVENTION CREDENTIALS

Enclosed you will find Credentials to the 56th Convention. Each set of credentials consists of one ORIGINAL and one DUPLICATE. Credentials are issued based on the Local Union's Voting Strength. All Local Unions are receiving one set of PROXY Credentials to be used only if the Local Union is being represented by Proxy. Please read carefully the instructions below to complete the credentials.

Delegate Credential Delegates should be elected in accordance with the provisions of the IFPTE Constitution and the Local Union's Constitution and By-Laws. All Delegates must be members in good standing of their Local Union and of the Federation. Delegates shall not be entitled to a seat at the Convention unless their Local Union is in good standing at least ten (10) days prior to the opening of the Convention **(July 31, 2009)**. Credentials must be completed and returned to the Federation office at least two weeks prior to the opening day of the regular Convention **(July 27, 2009) by certified or registered mail with return receipt requested.** Return only the DUPLICATE Delegate Credential to the Federation. The ORIGINAL is to be retained by the delegate and presented at registration.

Alternate Delegate Credential Alternate Delegates should be elected in the same manner as Delegates prescribed above. All Locals should elect Alternate Delegate(s) to attend the Convention in the event an elected Delegate is unable to attend. Alternate Delegates must be members in good standing of the Local Union and of the Federation. Alternate Delegates shall not be entitled to a seat at the Convention unless their Local Union is in good standing at least ten (10) days prior to the opening of the Convention **(July 31, 2009)**. Credentials must be completed and returned to the Federation office at least two weeks prior to the opening day of the regular Convention **(July 27, 2009) by certified or registered mail with return receipt requested.** Return only the DUPLICATE certificate to the Federation. The ORIGINAL is to be retained by the Alternate Delegate and presented at registration.

Proxy Credential All Local Unions beyond a radius of five hundred (500) miles from the city in which the Convention is held may be represented by Proxy, and Local Unions within the five hundred (500) mile radius which have membership of less than 30 members may also be represented by Proxy. Proxies must be elected under the provisions of the International Constitution and Local Union Constitution and By-Laws. Proxies shall not be entitled to cast votes on behalf of any Local Union they are representing if that Local Union is not in good standing at least ten (10) days prior to the opening of the regular Convention **(July 31, 2009)**. Proxies shall be member in good standing of their Local Union and of the Federation. Credentials must be completed and returned to the Federation office at least two weeks prior to the opening day of the regular Convention **(July 27, 2009) by certified or registered mail with return receipt requested by the Local that the Proxy is representing.** Return only the DUPLICATE Proxy certificate to the Federation. The ORIGINAL is to be retained by the Proxy and presented at registration.

Proxy votes are to be carried to the Convention only by a duly authorized Delegate or Alternate Delegate of a Local Union. Proxy votes may not be cast in any Vice President election by a Delegate or Alternate Delegate from another area. Do not complete or return Proxy Credentials unless your Local Union is being represented by Proxy.

Please refer to the IFPTE Constitution for important information regarding election procedures to be followed.

Completing The Credential Certificate Immediately following the election of Delegates, Alternate Delegates, or Proxy to the Convention, complete the certificate(s) as follows:

- ✓ Fill in the name of the Delegate
- ✓ Fill in the Local Union No.
- ✓ Date
- ✓ Signature of Local Union President
- ✓ Signature of Local Union Secretary-Treasurer
- ✓ Affix the Official Seal of the Local Union*.
- ✓ Fill in the Name, Home Address and Email of the Delegate on the reverse side of the certificate.
- ✓ Complete both the Original and Duplicate certificates.
- ✓ The Duplicate Certificate is to be forwarded to the Federation by July 27, 2009.
- ✓ The Original Certificate is to be retained by the Delegate, Alternate Delegate or Proxy and presented at registration.

*Our records indicate that all Local Unions have been issued an official Local Union Seal from the office of the Secretary-Treasurer. Only seals issued by the office of the Secretary -Treasurer are official. If your Local does not have a seal, please contact Tina Morgan, Bookkeeper at kmorgan@ifpte.org so that one may be ordered for you in time to complete your Local's credentials.

To be in “Good Standing” with the Federation, per capita tax payments through the month of June 2009, as well as any outstanding supply bills, bond premiums, or legal retainer fees, must be paid in full by no later than July 31, 2009.

Delegate (Registration) Fee The IFPTE Executive Council set the registration fee for the 56th Convention at \$175.00. Advance Registration is available from April 1, through July 31, 2009 at the reduced rate of \$150.00, payable by check or money order made payable to IFPTE, or credit card. Advance registration must be received in the office by no later than July 31, 2009 to guarantee receipt. After that date, registration must be paid at the door at the Convention Registration office at the established rate of \$175.00. The registration fee for Delegates who are not registered guests at the Rio All Suite Hotel and Casino (Convention Hotel) is \$1,500.00.

Any Alternate Delegate attending the Convention in place of a Delegate is required to pay the registration fee. The fee covers the cost of materials, and the Banquet. Alternates attending the Convention in addition to the Delegate, and who do not pay the full Delegate Registration Fee may purchase individual tickets for IFPTE Convention events.

A Group Delegate Registration Form is enclosed for the convenience of Locals paying the Delegate Registration fees. The form may also be used by individuals.

If you have any questions concerning your Local Union Voting Strength, please contact Tina Morgan, Bookkeeper, (kmorgan@ifpte.org). For questions regarding election procedures, please contact Julia Akins Clark, General Counsel, jclark@ifpte.org.

PS/pjc
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