

Rules of 55th IFPTE Convention

Toronto, Ontario, July 2006

(PREPARED BY RULES COMMITTEE AT EACH CONVENTION, ADOPTED BY THE CONVENTION THEN IN SESSION – UPDATED BY THE RULES COMMITTEE AT EACH SUCCEEDING CONVENTION FOR ADOPTION THEREBY.)

- Rule 1. The Convention shall be called to order at 8:30 a.m. on the first day, and the morning sessions thereafter shall convene at 8:30 a.m.
- Rule 2. The order of business shall be provided for in Article 12 of the Federation's Constitution.
- Rule 3. By a majority vote, the regular order of business may be suspended to dispose of any urgent business or to expedite and facilitate the business of the Convention.
- Rule 4. To be considered, resolutions and constitutional amendments shall be submitted to the Secretary-Treasurer in writing and must be postmarked no later than sixty (60) days prior to the opening of the convention, provided that such resolutions and constitutional amendments may be introduced thereafter upon two-thirds vote of the delegates present at the convention, following distribution to the delegates.
- Rule 5. Delegates or Alternates shall present official convention delegate's identification at the door, and none but those delegates with official identification will be admitted to the area reserved for delegates. It shall be the duty of the Chair of the Convention to enforce the rule.
- Rule 6. A delegate desiring the floor, upon being recognized by the Chair, shall give his or her name and local he or she represents.
- Rule 7. When a motion is presented, no discussion of its merits shall be permitted until the motion has been seconded and the question has been stated by the Chair.

- Rule 8. If a delegate, while speaking, is called to order, he or she shall, at the request of the Chair, yield the floor until the question is decided.
- Rule 9. Should two (2) or more delegates rise to speak at the same time, the Chair shall decide who is entitled to the floor.
- Rule 10. No delegate shall interrupt another in his or her remarks, except to raise a point of order or information.
- Rule 11. No delegate shall be permitted to speak more than five (5) minutes on any question before the convention, unless an extension of time is voted by a majority of the delegates at the convention, nor shall a delegate be allowed the floor for a second time on the same question until other delegates who wish to speak have had an opportunity to do so, nor shall a delegate be allowed to speak more than twice on the same question, except by consent of the Chair.
- Rule 12. No Alternate Delegate shall speak or vote on any matter unless their Local's Delegate is not available to do so. Alternate Delegates voting on any matter in the absence of their Local's delegate shall be required to have their Alternate Delegate's badge along with their Local Delegate's badge in their possession.
- Rule 13. Questions may be decided by a division or voice vote or showing of hands, but if a call of the roll is demanded by the presiding officer or by one-fifth of the voting strength of the convention, each delegate shall vote according to his or her voting strength. A majority of the voting strength of those delegates present and voting shall be required to enact a resolution, constitutional amendment, or other proposition put forth before the convention for a roll call vote, except as otherwise specified in the Federation's Constitution.
- Rule 14. When a roll call ballot has been ordered, no adjournment of the convention shall take place until the results have been announced.
- Rule 15. Nomination of officers of the Federation shall be conducted at 10:00 a.m. on Wednesday of the convention. Election of officers shall be conducted at 10:00 a.m. on Thursday of the convention.
- Rule 16. Nominating speeches for officers of the Federation shall be limited to five (5) minutes, and seconding speeches shall be limited to three (3) minutes, not to exceed two (2) seconding speeches per nominee. Nominations and seconds for Area Vice Presidents shall be limited to a delegate from the respective Vice President's Area. No seconding speech is required to be nominated for an executive officer or a vice president position.
- Rule 17. The IFPTE Executive Council may recommend, and thereby nominate, a slate of candidates for election to IFPTE Area Vice President positions,. In that event, no

nominating or seconding speeches will be permitted for any Area Vice President who is nominated as a part of such a slate of candidates.

- Rule 18. Three (3) election tellers shall be appointed by the Credentials and Rules Committee during the conduct of an election. An observer for each candidate shall be allowed.
- Rule 19. At the conclusion of each committee session, the Chair of the committee shall report to the Credential and Rules Committee Chair on what resolutions or constitutional amendments will be reported on by the committee at the next convention session.
- Rule 20. In accordance with Article 12, Section 12.3 of the Federation's Constitution, one-third of the voting strength of the Federation shall constitute a quorum for the transaction of business. Proxies shall not be included in such quorum.
- Rule 21. Parliamentary questions arising during the convention shall be handled in the following order: by the Chair with a consultation of the parliamentarian and General Counsel, referred to the Credential and Rules Committee. The Committee may seek guidance from the parliamentarian and/or the General Counsel.
- Rule 22. In the election of officers, if more than one (1) nominee runs for a given office and no candidate receives a majority of the vote on the first ballot, a second ballot and vote shall be conducted among the two (2) candidates who receive the highest vote on the first ballot. If the second or subsequent ballots result in a tie vote, additional ballots will be voted until the tie is broken.
- Rule 23. When a vice presidential area is entitled to two (2) or three (3) vice presidents pursuant to Article 7, Section 7.7 of the Federation Constitution, and there are more than two (2) or three (3) nominees, the procedure shall be: (a) the ballot shall say "vote for two" or "vote for three"; (b) balloting shall continue until two or three candidates receive the majority vote; (c) if only one candidate receives a majority vote, that candidate shall be declared elected, and a runoff election shall be held among the two or three next highest vote getters. If there is a tie among the next highest vote getters, the runoff shall be held among the candidates. If there is a single second highest vote getter and a tie among the third and fourth highest vote getters, the runoff shall be among the second highest vote getter and the tied third highest vote getters. The process shall continue until a candidate receives a majority of votes cast.
- Rule 24. In the implementation of the above rules, and in all matters not covered by these rules, Article 12 of the Federation's Constitution shall govern.
- Rule 25. Robert's Rules of Order shall be the authority on all matters not herein provided for.

Rule 26. There shall be no smoking allowed in the Convention Hall.

Rule 27. No cellular phone usage is allowed on the Convention floor, and cellular phones shall be turned off, or programmed to be silent during the Convention proceedings.